



**WASHINGTON GT MAGNET ELEMENTARY SCHOOL
PTA EXECUTIVE BOARD MEETING MINUTES**

APPROVED DATE: November 8, 2018
1st Carey Forman 2nd Jessica Jeffries
Secretary: Sherri Satterwhite

Date: September 20, 2018
Location: Washington GT Elementary School Cafeteria
Presiding: Amy Thomas
Call to Order: 6:30 p.m.

NEW BUSINESS

- Reading and Approval of Minutes from May 17, 2018, General Membership Meeting. Theresa Fortner motioned to approve the minutes, Jessica Dixon seconded the motion. All were in favor. The minutes were approved.
- Proposed 2018-2019 PTA Budget
 - High carry-over from previous years, needs to be spent down \$42,628.19
 - Income Highlights - Budgeting Total \$37,755
 - Shining Star Fundraiser - \$20,000 budget + \$2,000 corporate matching funds
 - Book Fair - planning for only Fall (no spring)
 - Other various line items are similar to prior years (Wizard Wear, Yearbook, etc)
 - Expense Highlights - Total \$48,790
 - Increased events budgets - performers / community building
 - Increased Teacher Start Up Funds to \$200 per teacher (was \$150 two years ago & \$175 last year). Note: a parent asked if \$200 per teacher is enough. This will be re-evaluated when developing next year's budget. No change recommended this year.
 - \$7,100 in Teacher Grants
 - \$4,000 budgeted towards T-Shirts for all Staff & Students in Spring to celebrate 95 years of Growing Together
 - Budgeted to carry-over \$23,697.43 to start next year off right

Carey Forman motioned that the budget be approved. Kim Olds seconded the motion. All were in favor. The 2018-2019 budget was approved.

ANNOUNCEMENTS

- Membership / MemberHub (Emily King & Kim Olds) - Please join the PTA EVERY YEAR
- Volunteer Needs (Lola Houston-Hager)- Shadow for EVENTS CHAIR, Room Parents, Committees, link in Wizard Words for other volunteer needs. If parents don't volunteer, events don't happen.
- Reflections (Manjri Lall / Ayesha Zafiruddin) - *Heroes Around Me*: Dance Choreography, Film, Literature, Photography, Visual Arts (up to 5 entries per student). Drop off entries October 22 - 26

UPCOMING EVENTS

- Shining Star Fundraiser begins Monday, September 24!
- Wizard Wear Due Date Extended - Wednesday, September 26
- Board Meeting (Conference Room at School) September 28 at 9:30 a.m.
- Room Parent Training RESCHEDULED Tuesday, October 2 at 9:30 a.m.
- Fall Picnic Thursday, October 18 5:00-7:00 p.m.
- Book Fair - November 5 - 9
- Arts & Letters Night (and next General PTA Meeting) Thursday, November 8

Meeting adjourned at 6:45 p.m.
