



WASHINGTON GT MAGNET ELEMENTARY SCHOOL  
2019

APPROVED DATE: April 26,

PTA EXECUTIVE BOARD MEETING MINUTES  
Forman

1<sup>st</sup> Jessica Dixon 2<sup>nd</sup> Carey

Secretary: Sherri Satterwhite

**Date:** March 22, 2019  
**Location:** Washington GT Elementary School  
**Presiding:** Amy Thomas  
**Call to Order:** 9:35 a.m.

**In Attendance:** Sherri Satterwhite, Hollin Goodwin, Carey Forman, Kim Olds, Kara Goeres, Jessica Dixon, Anil Daswani, Amy Thomas, Jorge Cabezas, Veena Shanmugham, Bob Grant.

**Approval of Minutes:** Kara motioned that the minutes from the January and February board meetings be approved. Jessica seconded the motion. All were in favor and the minutes were approved.

**Reports:**

**Administration: Principal Bob Grant**

Plans for the 95th Anniversary Celebration on May 6, 2019, are proceeding well. The budget is \$900 + \$4,000 for shirts. The committee would like to budget \$300 for the luncheon and purchase 10 extra shirts from 95th for incoming new staff for approximately an additional \$100. Since the international cultural night was postponed until next year, Hollin motioned that the funds for that event be used for the 95<sup>th</sup> event. Kim Olds seconded the motion. The motion was approved.

Mr. Grant presented information on a potential pilot program regarding student head coverings based on research done and data gathered by the Speaking Out elective students.

Is there budget available for a year end teacher lunch on June 12? There are two teachers retiring and it looks like there is \$187 remaining for retirement gift/lunch - how much is needed? Special project funds may also be available avail. It looks like \$1000 in special project funds remain unspent to date.

Would like to carry over \$600 for staff development startup monies and \$100 for new magnet student items.

**Faculty Rep.: Liz Harder**

End-of-Grade Testing

Believe it or not end-of-grade (EOG) testing is right around the corner.

Tentative dates for EOG testing are as follows:

Wednesday, May 29th: 3rd grade ELA and 5th grade science

Thursday, May 30th: 3rd grade math

Friday, May 31st: 4th and 5th grade ELA

Monday, June 3rd: 4th and 5th grade math

**\*\*This is subject to change.\*\*** Our school improvement team will confirm dates on April 3rd.

This year proctors are not required for classrooms except for special cases (small groups who are testing.) I will still need volunteers to help be a hall monitor or proctor for a small group.

I will create a sign up genius and explanation of the role of a hall monitor and proctor. I will send it out in early April.

**Other Testing Taking Place in the Coming Months**

NC Check Ins math assessment for 3rd-5th grades: April 2nd -11th

This assessment is just 25 questions and is aligned to the standards that were taught 3rd quarter

mClass Literacy Assessments for Kinder-5th grades: May 13th-June 3rd

### **Standing Committee Chairs**

**Nominations:** The nominations committee has a preliminary slate as follows: Jessica Dixon, president; Amy Thomas and Kim Olds, co-vice presidents (Amy to focus on membership, Kim on communications); Michelle Faircloth, ways & means; Allyson Smith, book fair; Carey Forman, treasurer; Jessica Jeffries, advocacy; and Sherri Satterwhite, secretary.

**Communications & Recognition: Report by Amy Thomas**

**Yearbook:** Leigh Hines has taken on chairing the yearbook committee. The final design has been submitted and we are promoting sales.

**Media Center Support: Kara Goeres**

Read Across the Rainbow is going well. There is no time limit on when to return the forms. Should we evaluate changing the grid next year for older students since their books are often so much longer? Mrs. Hash has a donors' choose listing. After some discussion, Hollin motioned that we vote on moving \$300 reading incentive funds to the media center general fund at the next general meeting. Veena seconded the motion. All were in favor.

**Programs & Events: Amy Thomas for Amy Jones**

**Spirit Night:** The next School Spirit Night will be at City BBQ.

### **Advocacy & School Support: Hollin Goodwin**

Hollin reported that \$1468.38 was spent on teacher grants this round. Mrs. Hash purchased a spherio for computer science and electives. Ms. Leonard in second grade got osmo kits. And Ms. Kichefski purchased adaptive equipment.

### **Audit: Carey Forman**

No issues to report.

### **Treasurer: Jessica Dixon**

Jessica said that bus driver appreciation is a bit over budget. The new pencil machine is making more money than budgeted and the pencil supply cost is also up, but the revenue outweighs the expense so there is a net gain.

### **New Business**

#### **Upcoming Wizard Words**

March 29 and April 22 - Everyone, please write a blurb for your committee's updates in the newsletter.

### **Announcements**

Next General Meeting at Spring Fling, May 16

Next Board Meeting Friday, April 26 at 9:30 a.m. in the boardroom.

**Adjournment:** Amy Thomas motioned that the meeting be adjourned at 10:40 a.m. Sherri seconded. All were in favor.