



WASHINGTON GT MAGNET ELEMENTARY SCHOOL
29, 2017

APPROVED DATE: Sept.

PTA EXECUTIVE BOARD MEETING MINUTES

1st Julie von Haefen 2nd

Jessica Dixon

Secretary: Kim Old

Date: September 1, 2017
Location: Washington Elementary
Presiding: Emily King
Call to Order: 9:31 a.m.

In Attendance: Jessica Dixon, Hollin Goodwin, Allison Greenhut, Julie von Haefen, Leigh Hines, Lola Houston-Hager, Jessica Jeffries, Amy Jones, Mandy Joyner, Emily King, Manjri Lall, Emily Melton, Kim Olds, Veena Shanmugham, Amy Thomas

Approval of Minutes:

Amy Thomas motioned to approve and, Julie von Haefen seconded. The August 17, 2017, minutes were approved.

Reports:

Principal's Report: Bob Grant

- Open House: Childcare will be provided from 3:50 to 6:15; Mr. Grant will send form next week; we do not need to send form.

- How would you rate carpool?
 - Hollin loves our carpool.
 - Mr. Grant take numbers now, but after 9 a.m. and at 4 p.m. are great times to come through carpool.

- Great start
 - Excited about staff

- Teachers focus on two things: relationships and instructional practices (4 c's, technology, and independent thinking)

- Class sizes for NC

- All schools in NC has a class size maximum

- We value small classes - - challenge: unfunded mandate; compromise to keep specialist - In all NC schools K-3, have to have an average class size of 20.0 or less and you can only have one classroom that exceeds that at a max of 23.

- We will have two combination Kindergarten classes - enrollment increased over summer and last couple of weeks - 6 kindergarten students in combo classes - McMahon and Conlin; 6 electives instead of 4.

- Next year, class size maximums will be by grade level: max will be 18 for K, 16 for 1st, 17 for 2nd; 5 kindergarten classes.

Faculty Representative: Ms. Alexis Wengler

No report.

President's Report: Emily King

- Back to School Events: going well; lots of enthusiasm to volunteer
- Membership update: Emily and Amy 48 members have joined PTA; Kim will do spreadsheet for PTA members
- MemberHub calendar and classroom hubs: Calendar will go out with Rainbow packet, and it is in MemberHub as well; every class has a hub; each grade has a hub.
- Newsletter and Rainbow Packet: Rainbow packets out on Sept. 11 and newsletter will go out on Sept. 18; flyer for open house on for Sept. 14 (English and Spanish)
- Website update: Sharon Broussard
- After-school Grants: PJ - Odyssey of the Mind and Chess Club; teacher grants for parent led activities; Jessica will do survey; PTA can fund those who may not have monies

- School Store: Stacey - our decision about how much money we want; we made a good chunk of money, so we may want to leave it as long we are making money and we have volunteers
- Passive Fundraising Update: connected our new bank to Amazon Smile, Harris Teeter, and Box Tops (Christina Williams); Target and Kroger are no longer passive fundraisers
- Eagle Scout Update: we funded eagle scout this summer, built steps and ramp, under \$200
- 3rd BG Proctors needed Tuesday, Sept. 13 from 9-12 - email Ms. Harder
- Changes to fall events
 - No fun run
 - No storyteller assembly: storyteller will be with Arts and Letters night, not the next day.

Vice President's Report: Amy Thomas

- Bank Update: did audit; new bank account with Capital Bank (old Wells Fargo); checks are coming; there is \$2800 in a savings account at Wells Fargo
- How to be a Committee Hub Admin: Emily took over MemberHub for school and Amy took over Hub for PTA; standing committees have one hub and some may have subhubs
- Host a committee social so people can feel involved
- Activate nominating committee early
- Host volunteer training day, sometime in September (For those who want to volunteer, but don't know how)

Treasurer's Report: Jessica Dixon

- Audit Update: Pierre will come to our next meeting for more of an update
- All forms on website and in office
 - Check request form (fill in all blanks) and attach all documents
 - Funds received form (when we get money, like for fundraisers); add a line for direct deposits;
 - * All monies should go into safe and never take money home

- * We do not pay for anything up front; however, we can write a check to the school with clear documentation of who and what
- QuickBooks Online Update: we have started, and budget is forthcoming
- Check requests will come when we have money in the bank

Standing Committee Chairs:

Communications & Recognition: Lola Houston-Hager

- 3 new members
- Asst. Principal of the Year Community Sponsorships
 - Ms. Sykes is in top five and sponsorships are due by Sept. 29 for banquet and getting to make connections with community (\$50-\$100)

School Advocacy: Jessica Jeffries

- Julie: advocacy; Hollin: special education
- Teacher Start-up Funds: increased to \$175
- Teacher Grants: no responses yet; deadline Sept. 14; will send out notice on teacher hub

Events: Amy Jones

- Fall Picnic
 - Food truck rodeo? Yes.
 - Do we have families fully dependent upon donated food?
 - If we get food trucks, is there an issue about competition?
- Trying to find storyteller for Arts and Letters night.

Ways & Means: Veena Shanmugham

No report.

Audit: Pierre Olds (absent)

New Business

- Wizard Wear (Leigh Hines)
 - More expensive: t-shirts: \$10, 2-color designs (t=2 short sleeve, 1 long-sleeve, zipper hoodie; colors: purple and navy with gold & white)
- Reflections: Manjri Lall
 - Theme: Within Reach (follow Science Fair routine - drop-off in carpool and judging in cafeteria)
 - Need 4 or 5 volunteers
 - Day after fall picnic, all entries will be displayed at Cameron Village library.
- Odyssey of the Mind presentation (PJ),
 - ODM (team building, communication skills; thinking) - 6 kids in every session; meet once a week on campus; impromptu session with about 3 questions for warm-up; train not to talk out of turn; think for 30 seconds about what they would do, and then each kid would have about 4 minutes to answer. They start with main problem that has 3 or 4 pages of instructions; problems get more complicated as grades go up.
 - WES: elective, 2-4 teams whereas if after program, may have 25 or more teams; parents have to be involved in one manner or another.
 - Will need to know by October; school funds it, but nominal fee from PTA, depending on how many teams.
 - There is a limit of money that will go on stage to make the competition and a limit of donations; kids can go to recycling places or get donations
 - PJ will apply for grant for this year based on money she may need
- “Smart Start” for Kindergarten parents - Sept. 5 (coffee and muffins - Hollin has agreed to get muffins)
- School Spirit Nights
 - Crystal Roche will be in charge and date for those nights will be determined.
- Open house will be in two weeks: will have swiper and car magnets
- Shining Star starts Sept. 25
- Fall Picnic - October 19

Announcements:

**Next PTA Executive Board Meeting: September 29, 2017 at 9:30 a.m. at
WES*

Meeting adjourned at 11:55 a.m.