



WASHINGTON GT MAGNET ELEMENTARY SCHOOL  
2016

APPROVED DATE: Nov. 9,

PTA EXECUTIVE BOARD MEETING MINUTES  
Emily King

1<sup>st</sup> Amy Thomas 2<sup>nd</sup>

Secretary: Kim Olds

**Date:** October 12, 2016

**Location:** Washington GT Elementary School, Media Center

**Presiding:** Leigh Hines

**Call to Order:** 9:29 a.m.

**In Attendance:** Kristen Beck, Jessica Dixon, Julie von Haefen, Leigh Hines, Amy Jones, Mandy Joyner, Emily King, Emily Melton, Kim Olds, Veena Shanmugham, Mary Tamarazzo, Amy Thomas

**Approval of Minutes:** Amy Thomas motioned to approve, Amy Jones seconded. Minutes from September 14, 2016, meeting approved.

**Reports:**

**Administration: Principal Bob Grant**

- Had a wonderful principal chat - 99 views and it was shared on Facebook. Good questions; 6 or 7 questions sent in.
- All call will go out tonight for Shining Star - \$10,000 goal by this Thursday
- Wake County Sign-up Notification - weather - on Wake County Website; all calls are not always sent out
- Next Principal Chat will be in December
- 3<sup>rd</sup> Grade AIG meeting will be Monday, October 17 - pathways and other information will be given
- 24 families are participating in the Family Digital Academy
- Oct. 31 is now a make-up day due to Hurricane Matthew

**Faculty Representative: Liz Harder**

No report.

### **Treasurer: Veena Shanmugham**

- Spelling Bee - up the cost for budget next year to \$150
- Reflections: Does \$75 include registration?; \$25 for flyers - has been paid; In future - \$25 dues, \$50 line item in budget for Reflection.

### **Vice President: Emily King**

- Newsletter will go digital - email, MemberHub, Class Dojo
- Administration needs to address that parents are not getting information from PTA
  - If we feel that parents are not getting Newsletter, we will still send some out
- Met with Ms. McDonough - sending a character trait each month
  - This month National Disabilities Month
  - Leadership elective about the Buddy Bench - Emily will talk to students today about this.
- Principal chat - how to cultivate inclusion, not just disabilities
  - If you have an interest in your culture, match families to talk about it
- Did not get to attend County Special Ed Disability Meeting
- Send all information to Leigh for all staff information
  - Standing Board can email Mr. Grant, just not committee members

### **Updates/Discussion: Amy Jones**

- Fall Picnic-10/13/16
  - Kim Bush needs volunteers for 30 minute increments
  - Moe's & Pelican's Snowballs
  - Fun Run - what to do next year? Not a PTA event. Should it go through us or the school? Table this for another agenda. Should it be Thursday or Friday? Headcount?
- JellyBeans Skate Night-11/5
  - Dates of November 5 or March 4
  - Not difficult; find a parent of younger student to take over; easy to do.

## **Standing Committee Chairs:**

### **Ways and Means-Julie Von Haefen**

- In our 3<sup>rd</sup> week of Shining Star Fundraiser -\$7,970.50 collected
  - Credit card donations at Picnic
  - Will send out graph of how monies are spent through social sites
- 228 PTA members
  - Only two membership cards per family, includes grandparents.
- Box Tops
  - Due November 21
  - Two submissions over summer - a little over \$200

### **Audit-Jessica Dixon**

- Taxes need to be filed
- Certify 990.

### **Communications/Recognition-Emily Melton**

- Custodian appreciate week
  - Leigh came and presented doughnuts; they were very appreciative
- Volunteers: several new members for different events

### **School Advocacy- Amy Thomas**

- First round to early bird grants have been done
  - 2<sup>nd</sup> round will come out later
  - Deadline for grants is Oct. 31
- Book related committees are coming along fine.
- Advocacy is coming along; we met and there will be a newsletter coming out in MemberHub

- Hospitality - Usually before school , but no one has been able to attend
- There will be another Advocacy team meeting in November
- Amy Jones: First Digital Academy
  - Belkis Avalia (also running mini PTA meetings)
- Latino Family Support
  - Not as many came that signed up
  - Should be taught how to use email to get into MemberHub - actively on agenda

### **Events-Amy Jones**

- Special Ed Committee - did not go to meeting this month
- Arts & Letters Night
  - There is a committee and structure is planned
  - Theme is Pirates
- Science Fair - people have been contacted and everyone but one is in
  - Need a chairperson
  - Ms. Pride - teacher representative
  - We have a clean slate this year; lots of interest
- Spelling Bee is paid for
- Book Fair will start in November

### **New Business/President's Report - Leigh Hines**

*\*Washington Magnet Tour Dates: 12:30 p.m.*

Tuesday: 10/25, 11/8, 11/22, 12/6, 12/20, 1/24

Wednesday: 1/11 and 1/18 (Showcase Date)

Thursday: 1/5

- Info. Session for Middle school on Oct 24
- Need Help - All Tours at 12:30 - 1:30

- Magnet Application Process Starts January 12
- Our competition is greater with charter and private schools, so we need to do a little more work.
- Amy Wilkinson (magnet coordinator) established a magnet parent committee to help with Magnet Fair on November 5 at South East Raleigh High School
- Signup Genius for tours

*\*Nominating Committee*

- Start process sooner
- Minimum two people - 2 on board, 1 non-board member
- Nov. 7 at 10: Nominating Leadership Committee - Wake County PTA

**Announcements**

*\*Wizard Wear Sales-October 31 to November 10, 2016*

- Will happen after fundraiser
- Ms. Sykes, Leigh, and Emily are on committee
- Going local - Action T-shirts
- Hoodies, short sleeves, long sleeves, colors, ladies cut
- Top color: white, then school color
- Goal: Make money; make things more affordable; highest cost for youth is \$20. Profit - \$5 for hoodie, \$4 for t-shirts
- Info. going home Oct.31 - Nov. 10
- They want a Spring sale for t-shirts
- What do we do with extra t-shirts?
  - Make them available at other events - \$5 per t-shirt

*\*We need to figure out how to buy dinner for custodians*

- It's important to do it, just logistics of where it should come out - under recognition, under each event

- \$40 to \$50 dollars

*\*Reflections Deadline: November 1, 2016*

*\*Next Board meeting-Wednesday, November 9, 2016*

*\*Book Fair Begins Monday, November 14, 2016 - to Friday, Nov. 18*

*\*Arts and Letters Night/General PTA Meeting: November 17, 2016*

Meeting was adjourned at 10:55 a.m.